



# Seattle City Employees' Retirement System

For office use only.  
Retirement number:

## Contribution Rollover Request

### PART I — To be completed by the member

Use this form to roll over contributions from another qualified plan to the Seattle City Employees' Retirement System for the purchase of retirement service credit as part of a qualified buy back. Please help us to serve you by printing legibly. **Note:**

- Only direct rollovers to the plan are permitted
- Rollover checks must be payable to: Seattle City Employees' Retirement System
- This completed form must be returned or we cannot accept the rollover

As a member in Seattle City Employees' Retirement System, I hereby make a rollover contribution in the cash amount of:

\$ \_\_\_\_\_

The rollover contribution is eligible for rollover and is from a source that satisfies the requirements of one of the following sections of the Internal Revenue Code of 1986, as amended.

Check which type of plan the rollover amount will come from:

- |  |  |
|--|--|
| <input type="checkbox"/> 403(a)                | <input type="checkbox"/> 408(a) IRA – Traditional          |
| <input type="checkbox"/> 403(b)                | <input type="checkbox"/> 401(a) defined benefit plans      |
| <input type="checkbox"/> 457 Governmental Plan | <input type="checkbox"/> 401(a) defined contribution plans |

If the rollover contribution is from an IRA, I certify the above amount does not include any amounts that have previously been taxed.

Print your name: \_\_\_\_\_

Member signature: \_\_\_\_\_

Last four digits of your Social Security number: \_\_\_\_\_ Date: \_\_\_\_\_

---

**Seattle City Employees' Retirement System, Kenneth J. Nakatsu, Interim Executive Director**

720 Third Avenue, Suite 900, Seattle, WA, 98104

Tel: (206) 386-1293 Toll free: (877) 865-0079 Fax: (206) 386-1506

[www.seattle.gov/retirement](http://www.seattle.gov/retirement) [retirecity@seattle.gov](mailto:retirecity@seattle.gov)

**PART II — To be completed by the member's former plan or IRA**

As custodian or trustee of the above-named member's IRA or plan administrator of the above-named member's eligible employer plan, please provide the following information and sign the form below:

Plan or IRA name: \_\_\_\_\_

Gross amount of distribution: \$ \_\_\_\_\_ Taxable amount of the distribution: \$ \_\_\_\_\_

Non-taxable amount of the distribution: \$ \_\_\_\_\_

If the distribution is from an employer plan, does it qualify as an "eligible rollover distribution" under Section 402(c) of the Internal Revenue Code?

☐ Yes      ☐ No

I certify that the above-named plan or IRA is intended to satisfy the requirements of the Internal Revenue Code for the plan type checked by the member above, and I am not aware of any plan or IRA provision or operation that would result in its disqualification.

Date: \_\_\_\_\_

Printed name of custodian/trustee or plan administrator: \_\_\_\_\_

Signature of custodian/trustee or plan administrator: \_\_\_\_\_

---

**Seattle City Employees' Retirement System, Kenneth J. Nakatsu, Interim Executive Director**  
720 Third Avenue, Suite 900, Seattle, WA, 98104  
Tel: (206) 386-1293 Toll free: (877) 865-0079 Fax: (206) 386-1506  
[www.seattle.gov/retirement](http://www.seattle.gov/retirement) [retirecity@seattle.gov](mailto:retirecity@seattle.gov)